

Advertisement

Circular No. 18
of 2022

Ministry of the Public Service

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25th May, 2022

TO: ALL PERMANENT SECRETARIES AND HEADS OF DEPARTMENT AND OFFICERS WITH RESPONSIBILITY FOR HUMAN RESOURCE MATTERS

The Public Service Commission has approved the advertisement outlined below. It should be brought to the attention of all officers and posted on a notice board until after the closing date for receipt of applications.

VACANCY FOR DIRECTOR OF AGRICULTURE
MINISTRY OF AGRICULTURE, MARINE RESOURCES
AND FAMILY ISLAND AFFAIRS
(DEPARTMENT OF AGRICULTURE)

Applications are invited from suitably qualified Bahamians to fill the post of Director of Agriculture in the Department of Agriculture) Ministry of Agriculture, Marine Resources and Family Island Affairs.

Requirements of the post:

Applicants must possess a Bachelor Degree in Agriculture or equivalent and ten (10) years experience.

Specific Duties and Responsibilities of the post include:

- Advising the Minister through the Permanent Secretary on matters of policy or subjects relating to the Department's mandate and activities;
- Ensuring the collection, analysis and dissemination of information and the Development of policies, strategies and guidelines within the Department's field of competence;
- Exercising overall management responsibilities in the Department;
- Ensuring the development of coordinated, coherent and balanced programmes in the fields of competence of the Department and submitting the Department's programme of work and budget proposals to the Permanent Secretary;
- Coordinating the planning, budgeting, implementation and reporting of the Department's programme of work and providing guidance, control and support on budgetary, financial , human resources and other administrative matters at the departmental level;
- Representing the Department/Ministry at meetings in the Department's field of activity;
- Ensuring consultation and cooperation on problems, representation at the international and regional levels and collaborating with relevant Ministry unit;

- Directing, guiding and evaluating the work of the Department; and
- Providing leadership and vision for the Department's programmes.

The salary of the post is in Scale AF1 - \$50,350 X \$800 – \$62,350 per annum.

Starting salary will be commensurate with academic qualifications and relevant work experience.

Serving officers must apply through their Heads of Department.

Application forms may be obtained online at www.bahamas.gov.bs/public-service or from the Ministry of Agriculture, Marine Resources and Family Island Affairs, Island Traders Building, East Bay and Okra Hill or the Ministry of the Public Service and National Insurance, Poinciana Hill Complex, Meeting Street. They should be returned, complete with certified copies of academic qualifications, to the Secretary, Public Service Commission, Poinciana Hill Complex, Meeting Street, not later than **30 June, 2022.**



(Actg.) Permanent Secretary