



**GOVERNMENT OF THE COMMONWEALTH OF THE BAHAMAS**  
**THE MINISTRY OF FINANCE**  
**THE PUBLIC FINANCIAL MANAGEMENT AND PERFORMANCE**  
**MONITORING REFORM PROJECT (PFM/PMR)**  
**IT ASSESSMENT CONSULTANCY POSITION AVAILABLE**



**Title:** Consultant to conduct IT Assessment (Department of Statistics)

This notice is placed on behalf of The Ministry of Finance to provide background information regarding the objectives of the PFM/PMR Project to enable interested persons who meet the stated and other criteria to determine their eligibility and respond to this advertisement to offer their services under the requirements of the project. The Government of the Commonwealth of the Bahamas (GoB) has received financing from the Inter-American Development Bank (IADB) under loan #3340/OC- BH to partially/totally fund the contract cost.

**SUMMARY OF BACKGROUND INFORMATION**

PFM/PMR will improve the Financial Management and Performance Monitoring capabilities of the Public Sector. Component II: National Statistics will respond to increased demand from the government to plan, budget, monitor and evaluate priority projects and programs by strengthening the capacity of the Department of Statistics (DOS) and other agencies that collect data to produce quality statistics. The GoB is seeking a consultant to support the preparation of the National Strategy for the Development of Statistics (NSDS) by assessing the situation of information technology (IT) and the technical capacity of human resources as they relate to statistical production within the National Statistical System (NSS).

**DESCRIPTION OF ENGAGEMENT**

The consultancy will take place over a 6 week period in Nassau, Bahamas. A detailed work plan with timeline to achieve the deliverables must be submitted 7 working days after contract signing.

**FUNCTIONS AND RESPONSIBILITIES**

Through interviews with managerial and technical staff at the DOS as well as other key data producing agencies the consultant will inter alia:

- Familiarize themselves with all relevant project documents and approaches including the PARIS21 site NSDS Guidelines
- Review existing infrastructure (hardware, servers, software) as well as the way in which data is entered and transmitted at the DOS and key data producing ministries, departments and agencies; with recommendations
- Assess the extent of the use of IT for the production, processing and dissemination of data, with identification of weaknesses and constraints
- Review training role in building technical capacity in IT
- Assess all of the needs and gaps in human resources as they apply to IT in the DOS and key data-producing offices

**EDUCATION SKILLS AND EXPERIENCE**

- Master's degree in Information Technology, Statistics, Economics, or other similar disciplines or equivalent work experience.
- Professional experience and/or knowledge in The Bahamas' statistical system or another SIDS country in the region in the areas of information technology, information and communications systems and the capacity to demonstrate such experience.
- Proven capabilities as evidenced by at least five years' experience at a national/regional level in design and implementation of computer or systems projects, specifically in infrastructure and / or interoperability platforms;
- Excellent written and editorial communications skills in English, including the ability to synthesize key issues and draw lessons learned;
- Proven ability to work independently and manage multiple tasks effectively.

**SELECTION PROCESS**

The individual for the consultancy will be selected in accordance with the Quality and Cost for National Individual procedures set out in the Inter- American Development Bank: Policies for the selection and contracting of consultants financed by the Inter-American Bank (Document GN-2350-9). Note that the Government of the Commonwealth of The Bahamas has the authority to reject any and all proposals without an explanation. Procurement notices will be posted online at [www.bahamas.gov.bs](http://www.bahamas.gov.bs) CVs must be delivered by e-mail by **5:00pm, August 28<sup>th</sup>, 2018** to [pfmpmr@bahamas.gov.bs](mailto:pfmpmr@bahamas.gov.bs).