



**GOVERNMENT OF THE COMMONWEALTH OF THE BAHAMAS
THE MINISTRY OF FINANCE**

**THE PUBLIC FINANCIAL MANAGEMENT AND PERFORMANCE
MONITORING REFORM PROJECT (PFM/PMR)**



POSITION AVAILABLE: DATA AND RESEARCH MANAGER

Title: Data and Research Manager

This notice is placed on behalf of The Ministry of Finance to provide background information regarding the PFM/PMR Project to enable interested persons who meet the stated criteria to determine their eligibility and offer their services under the requirements of the project. The Government of the Commonwealth of the Bahamas (GoB) has received financing from the Inter-American Development Bank (IADB) under loan #3340/OC- BH to fund the contract cost.

SUMMARY OF BACKGROUND INFORMATION

PFM/PMR will improve Public Sector Financial Management and Performance Monitoring capabilities via four Components; Performance Monitoring, National Statistics, Public Financial Management and Public Procurement. Component 1 is to strengthen the management capacity of the public sector to monitor priority projects and programs more efficiently and effectively. The Consultant will support the Prime Minister's Delivery Unit (PMDU) team in the Office of the Prime Minister in translating data into actionable insights to drive delivery of government priorities.

FUNCTIONS AND RESPONSIBILITIES

The Data and Research Manager will report the Chief Operating Officer (COO) of the PMDU and carry out rigorous quantitative and qualitative analyses of performance drivers and indicators to inform decision-making in priority areas. The consultant will also participate in developing/strengthening data systems to allow for accurate, reliable, timely reporting on performance indicators and project implementation status as well as assist in event planning, management, coordination and logistics with the Project Implementation Unit (PIU) and other government agencies. Inter alia, the Consultant will:

- Familiarize themselves with existing literature on Delivery Units and Center of Government, The Bahamas National Development Plan, the current administration's priorities.
- Propose functional requirements for a managerial dashboard government priorities and visualization approaches for communicating progress in performance indicators.
- Assist Priority Managers in developing a strategic ministerial technical support plan for data collection, analysis and reporting.
- Make recommendations on resource allocation for data systems in top priorities, identifying financing gaps, and proposing solutions to address them.
- Perform data analyses, identify trends, track progress, prepare reports, offer evidence-based recommendations offer as needed on government priority areas.
- Participate in the development of research designs, data collection methods, and strategies for data management and reporting in government priority areas.
- Support preparation of presentations for delivery routines, working closely with Priority Managers within the Prime Minister's Delivery Unit (PMDU) and Delivery Data Officers in Ministries/sectors to create actionable insights that drive progress across priority areas.
- Ensure and efficient daily operational research and data collection activities in the PMDU
- Participate in coordination meetings with Ministerial teams responsible for the implementation of government's top priorities with the aim of identifying potential obstacles to data management and finding solutions to overcome them.
- Coordinate training and guidance to the PMDU, OPM staff and public officials regarding methodological aspects of delivery data collection, analysis and reporting.

EDUCATION SKILLS AND EXPERIENCE

- Academic Degree/Level & Years of Professional Work Experience: Masters in Business Administration, Public Policy, Economics, Engineering Statistics or other similar disciplines.
- At least 5 years of relevant experience in research management, data collection and/or data analytics in the non-profit or public sector (preferred), as well as implementing complex projects or programs (in the public or private sector).
- Proven project management and time management skills
- Demonstrated expertise in data analytics, data visualization statistical analysis techniques and software

SELECTION PROCESS

Selection is in accordance with the Qualifications of National Individual Consultants method procedures set out in the Inter- American Development Bank: Policies for the selection and contracting of consultants financed by the Inter-American Bank (Document GN-2350-9). Note that the Government of the Commonwealth of The Bahamas has the authority to reject any and all proposals without an explanation. CVs with References and Portfolios of Work must be delivered with the subject line: Data and Research Manager by e-mail by **5:00pm on April, 2nd 2018** to

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